



QUALITY CONTROL BOOKLET

EXHIBIT 8

QUALITY CONTROL

1. Submittals: SUBCONTRACTOR shall provide the Contractor with electronic submittals in PDF format. When requested by SCI's Site Team Submittal Manager, Subcontractor shall furnish eight (8) copies of material submittals or two (2) copies more than required in the Contract Specifications. All submittals shall be delivered to Contractor's jobsite office within fifteen (15) calendar days of the date of this Subcontract Agreement as a complete package unless noted otherwise.

SUBCONTRACTOR is reminded of the stringent requirements for material submittals, which shall be vigorously enforced during this project. SUBCONTRACTOR shall be solely responsible for compliance with all Contract Document requirements relative to material submittals including absolute conformance with the terms and / or definitions of required submittal items delineated in the General Conditions, and in the specific technical specification sections, except as modified herein which shall prevail.

All submittals shall be complete for each individual Specification Section in individually bound volumes. Identify all submittals as required by the specifications. Provide an index of included items, using the same order and format as delineated in the specifications. Title the index with the applicable Specification Section name and number. Each item of submittal to be incorporated into the project shall be clearly marked and identified in the submittals and catalogue data and shall be cross referenced to the Contract drawings and / or specifications so as to clearly identify the use for which it is intended. Clearly mark each sheet in each volume in the same numerical sequence as the Specification Section paragraphs are arranged in the Submittal Register.

All submittals shall be complete, correct and in proper format in all respects. At time of transfer of SUBCONTRACTOR's proposed submittal packages to Contractor for approval, such volumes shall be accompanied with the following statement, on SUBCONTRACTOR's letterhead and signed by an authorized and responsible person of your company:

The Subcontractor has reviewed and approved the field dimensions and construction criteria of the attached Submittal. The Subcontractor has verified that the Submittal includes notations of any portion of the Work depicted in the Submittal, which is not in strict conformity with the Contract Documents. The information in the attached Submittal has been reviewed and coordinated by the Subcontractor with information included in other Submittals.

By: _____

Date: _____

Any and all submittals without such signed certification will be rejected. It shall be construed that above statement is in effect for any and all submittals given to the Contractor by SUBCONTRACTOR whether so indicated or not on individual submittals by SUBCONTRACTOR's signature on this Subcontract Agreement.

Contractor will absorb and pay for all such costs for the normal processing of submittals in accordance with Contract Documents, providing such submittals are complete, correct, and in proper format. SUBCONTRACTOR will be responsible and liable for all costs incurred and / or associated with re-submittals, re-review, and / or requests for material variations / substitutions.

For alternatives and substitutions, see required data, for format delineated in the specifications. When submitting substitutions for approval, SUBCONTRACTOR shall provide written warrants as stipulated. Contractor and Owner reserve the right to rescind any and all liabilities for costs for delays, disruptions and / or out-of-sequence work of other trades resulting from SUBCONTRACTOR's proposed deviation(s) whether approved, disapproved or otherwise. All material alternates and / or substitutions shall be made within thirty-five (35) calendar days of the contract award date or they will be rejected summarily.

Approved material submittals must be on file at the jobsite before delivery of approved materials to the jobsite.

2. SUBSTITUTIONS – No substitutions shall be made in the SUBCONTRACTOR’S work unless permitted in the contract documents, and only then upon the SUBCONTRACTOR first receiving approvals required under the Contract Documents for substitutions. The SUBCONTRACTOR shall defend and indemnify the CONTRACTOR as a result of such substitutions, whether or not the SUBCONTRACTOR has obtained approval.
3. Guarantees / Warranties: When a spec section, text in the RFP, or Contractor’s awarded proposal specifies an extended warranty (a term of warranty more than one year). Subcontractor shall include a sample warranty with the initial submittal package. All warranties offered by the manufacturer, the factory or the installation company shall be forwarded to the site project team member responsible for collection. Warranties – prior to invoicing the 100% billing statement. Prior to final inspection, SUBCONTRACTOR shall provide Contractor with an original and one certified copy of manufacturer’s guarantee / warranty to provide prompt, qualified service and technical support for one year after the owner’s final acceptance or as described in the Contract. Document of Guarantee/Warranty shall include the following, unless noted differently under Paragraph 1 of this section:

- Name of project
- Name and address of Supplier of material and / or equipment.
- Description of guaranteed / warranted material and / or equipment.
- Name, address and telephone number of manufacturer of material and / or equipment.
- Procedure in case of failure – name, address, telephone number of material and / or principal and entity.
- Instances that might affect validity of guarantee / warranty.
- Duration of guarantee / warranty.
- Name, address and telephone number of guarantor’s representative nearest the location where the equipment and / or appliances are installed.

All guarantees/warranties are required to be executed in writing for the benefit of the Owner.

4. As-Built Drawings:
 - a. SUBCONTRACTOR shall provide as-built drawings and/or all test results as required. As-builts shall be updated as required by the contract documents, or as directed by the job site superintendent or project manager. Failure to perform as-built updates shall impact progress payments.
 - b. SUBCONTRACTOR shall, prior to release of final progress payment, submit to Straub Construction, Inc., and have received Architect/Engineer/Owner approval of all as-built drawings (if required).